

## **Advisory Committee Review Committee**

### **Approved Minutes**

**November 30, 2017**

**Present:**

**Committee:** Dave Cruise, Terry Hart, Anne Littlefield, Joe O'Brien, Bob Sauer

**Others:**

Terry called the meeting to order at 4:05.

**Prior Meeting Minutes** – November 15 meeting minutes were approved as submitted.

**Draft of our report** – We reviewed the second draft of our notes that Anne put together from our comments on the first draft. Joe will prioritize and where necessary clarify the SWOT analysis for inclusion as an appendix.

**Planned for next meeting** – Terry will ask the Advisory Committee chair to invite the members to join us at 6:00 on December 7.

**Next meeting:** Thursday, December 7, 5:00 – 7:00 pm

Terry adjourned the meeting at 5:52.

Respectfully Submitted,

Bob Sauer, Clerk